



## **Academic Coordinator, LC Remix Middle/High School Program**

**Values:** Rooted in our faith, we believe in the importance of holistic investment and the power of collective efforts to nurture the child, strengthen the family, and rebuild the community. YLFR is made up of a team of staff and volunteers who are committed to seeing mutual growth over time in leadership, responsibility, and learning.

**Summary:** We are excited to welcome a new member to our team that demonstrates a kingdom-minded, innovative, and creative approach to instruction. The ideal candidate is culturally aware and sensitive to the intricate realities of urban children and families in African-American and other minority communities. This awareness fuels a desire and commitment to investing in at-risk youth for long-term and sustainable impact.

**Function:** To plan and oversee academic support for LC Remix (middle and high school program) and develop activities responsive to individual student needs for youth enrolled in after-school and summer programs.

**Directly responsible to:** Program Director and/or Coordinator

**Requirements:** Personal confession of faith in Jesus Christ required. Must be a self-starter who enjoys and works well with others from a diverse background. Good communication and organizational skills are also required. Bachelor's degree or higher in education preferred.

**Work experience:** Must have some experience leading youth in spiritual as well as educational capacities.

**Responsibilities may include:**

- Plan assessments, lesson plans, and academic activities for middle and high school students
- Continue development of academic resources
- Actively cultivate relationships with schools, teachers, and relevant community partnerships
- Coordinate with Program Director and Staff for implementation of after-school and summer programs
- Assist with other administrative tasks
- Participate in fund development and special events for the organization

**Additional considerations:**

- Ability to work well with existing staff
- Part-time position, approximately 6-10 hours/week, flexible

**Contact:** Please contact Katharine Hunt at [khunt@ylfr.org](mailto:khunt@ylfr.org) or (804) 514-8504 for more information.